

# Enrolment Form 2012

Please print clearly in CAPITAL LETTERS (you can also apply online at [embassyces.com](http://embassyces.com))

Your local representative

## About you

Family name First names

Male  Female Date of birth d d / m m / y y Country of birth

Citizenship Passport number Your own language

Your (student's) home address including post/zip code (MANDATORY)

Country Telephone (student) Mobile telephone (student) Fax

Email Your profession

How did you hear of Embassy?

Who will be paying for your course?  Yourself  Parents  Company Company name

Your present level of English:  Beginner  Elementary  Pre-Intermediate  Intermediate  Upper-Intermediate  Advanced  Proficient

## The course you want to follow

Please check that the course you want to follow is available in the location of your choice. There is space below for you to enrol onto more than one course if you wish.

(1) Location/centre Start date Number of weeks

Course name  Standard  Intensive  Semi-Intensive

(2) Location/centre Start date Number of weeks

Course name  Standard  Intensive  Semi-Intensive

## Optional extras

• One-to-one lessons (dependent on centre)  5 p/week  10 p/week Start date Number of weeks

• Business English in Action (USA)  • Work placement (Canada)  Start date Number of weeks

## University study

Are you intending to go on to study at university in Australia, England, New Zealand, Canada or the USA?  Yes  No

If yes, what is your proposed course of study?

## The accommodation you want

Please check the details of the accommodation options that are available in the centre you have chosen

Do you want Embassy to organize your accommodation for you?  Yes  No Which type of accommodation do you require?

1st choice  Homestay  Residential  Guest Room (USA only)  Lodges (AUS and NZ only)

Start date Finish date  Single room (where available)  Shared room (where available)

2nd choice  Homestay  Residential  Guest Room (USA only)  Lodges (AUS and NZ only)

Start date Finish date  Single room (where available)  Shared room (where available)

If residential, which board basis do you require? (see location pages for details)  Self-catered  Half-board  Room only

If homestay, which board basis do you require? (see location pages for details)  Half-board  Bed and Breakfast

Do you smoke?  Yes  No Do you have any allergies or medical conditions?  Yes  No If yes, please explain on a separate sheet

Please give details of any special requirements (e.g. Halal, vegetarian, allergies to pets, etc.)

## Student visa

Will you be applying for a visa?  Yes  No If yes, which type?  Student  Tourist/Visitor  Working holiday  Other

Note: A deposit will be required prior to issuing the I-20 (USA only) Do you require documents to be sent via Express Mail?  Yes  No (USD60/CAD65/GBP35/AUD65/NZD80 non-refundable fee)

## StudyCare health, medical and travel insurance

All students must have appropriate insurance and proof of this must be provided.  I require StudyCare health & medical insurance  I have alternative cover and do not require StudyCare insurance

## Health and medical insurance in Australia

The Australian Government requires all overseas students studying on a Student Visa to have Overseas Student Health Cover (OSHC). It is important that your cover is maintained for the duration of your program/s. The fee for OSHC is payable at the time you confirm your enrolment. Discount rates apply for two years or more (Administration fee included).

Full list of prices available online at [embassyces.com](http://embassyces.com)

At the time of printing fees are: AUD99 up to 3 months, AUD197 up to 6 months, AUD296 up to 9 months and AUD395 up to 12 months

The New Zealand Government requires all international students to have adequate insurance in order to be eligible to study in New Zealand. StudyCare complies with the requirements.

## Airport transfers

Do you require transfers to and/or from the airport (available as listed in the tariff)  Arrival only  Departure only  Both ways  Not required

Arrival:	Date <small>dd / mm / yy</small>	Time	Departure airport	Arrival airport	Flight no.
----------	----------------------------------	------	-------------------	-----------------	------------

Departure:	Date <small>dd / mm / yy</small>	Time	Departure airport	Arrival airport	Flight no.
------------	----------------------------------	------	-------------------	-----------------	------------

**IMPORTANT:** for study in England, you must complete this section and note the relevant information

Payment: The enrolment fee of GBP90 is required at the time of booking.

- I enclose an enrolment fee of GBP90  I have sent GBP90 direct to your bank  
 I have paid all monies to my agent

Please indicate your preferred method of payment:

- 1, Cheque (UK pounds sterling only)  2, Bank transfer  3, Credit card  
 Documentation via courier – GBP35 extra

- By mail – by cheque in UK pounds sterling drawn on a UK bank and made out to Embassy sent to: International Admissions Centre, 1 Billinton Way, Brighton, East Sussex, BN1 4LF, United Kingdom.
- By bank transfer – account name: Embassy – Account number: 01025996 Bank sort code: 53-61-02, Bank address: National Westminster Bank, 103 Church Road, Hove, East Sussex, BN3 2BF, United Kingdom. Swiftcode: NWBKGB2L. Please include the following IBAN number if relevant: GB95NWBK53610201025996. Please note that we are unable to accept payment by Eurocheque. Please ensure that all payments and transfers include full booking and client details.

**IMPORTANT:** for study in Australia and New Zealand, you must complete this section and note the relevant information

Payment: The enrolment fee of AUD235/NZD280 is required at the time of booking.

- I enclose an enrolment fee of AUD235/NZD280  I have sent AUD235/NZD280 direct to your bank  
 I have paid all monies to my agent

Please indicate your preferred method of payment:

- 1, Cheque (AUD only)  2, Bank transfer

- By mail – by bank draft/cheque in Australia or New Zealand dollars payable to Study Group Australia, sent to: Embassy Admissions Office, Level 8, 97-99 Bathurst Street, Sydney, NSW, 2000, Australia. Please quote: account number: 45-612-7210. Account name: Study Group Australia Pty Limited.
- By bank transfer – account name: Study Group Australia Pty Limited - Account number: 45-612-7210 BSB 084 - 004, swift code: NATAAU33025, Bank address: National Australia Bank, 308 - 322 Queen Street, Brisbane QLD 4000, Australia. Please ensure that all payments and transfers include full booking and client details.

**IMPORTANT:** for study in the USA and Canada, you must complete this section and note the relevant information

Payment: The enrolment fee of USD/CAD 155 is required at the time of booking, plus USD250 accommodation deposit if accommodation is booked through us (USA only).

- I enclose an enrolment fee of USD/CAD155 (non-refundable)  I have sent USD/CAD 155 or USD405 (USA only) direct to your bank  
 I enclose an accommodation deposit of USD250  I have paid all monies to my agent  
 Documentation via Express Mail – USD60/CAD65 extra

Please indicate your preferred method of payment:

- 1, Cheque or travellers cheque (USD only)  2, Bank transfer (subject to a USD25 bank fee)  3, Credit card

### USA

- By mail – by cheque made payable to Center for English Studies in US dollars drawn on a US bank, a US dollar money order or in US dollar travellers cheques, sent to: Embassy Admissions Office, Level 2, 330 7th Avenue, New York, NY 10001, USA
- By bank transfer – account name: Center for English Studies, account number: 94172-01490, Bank routing number 0260-0959-3. Bank address: Bank of America, 1185 Avenue of the Americas, New York, NY 10036, USA. Swift Code BOFAUS3N. Please ensure that all payments and transfers include full booking and client details.

### Canada

- By mail – by cheque in Canadian dollars drawn on a Canadian bank and made out to Study Group Canada Ltd, sent to: Embassy Victoria, 3rd Floor, 1012 Douglas Street, Victoria, BC, V8W 2C3, Canada
- By bank transfer – account name: Study Group Canada Limited, account number: 78895221837, Swift Code: TDOMCATTOR, Transit Number: 02760, Institution #: 004 ABA: 026009593, Bank name and address: TD Canada Trust, 301 Victoria Street, Unit 102, Kamloops, BC. V2C 2A3 Canada. Please ensure that all payments and transfers include full booking and client details.

## Payment

Bank account and other details are given in the sections above for each country. We also accept payment by international credit card (MasterCard, Visa and American Express).

If you wish to pay by international credit card, please complete the following section:

I hereby authorise Embassy to charge USD/GBP/AUD/NZD/CAD  to my credit card

<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa	<input type="checkbox"/> American Express	Card number	Expiry date	Security code (USA and UK)
-------------------------------------	-------------------------------	---	-------------	-------------	----------------------------

Name and address of card holder (mandatory)	Signature of card holder
	<input type="checkbox"/> Please deduct the final balance from this credit card on the due date. Payments after the due date are subject to a 2% charge.

**For all students to complete – your agreement and signature:**

- I have read and understood the terms and conditions outlined in the relevant Embassy terms and conditions of enrolment documentation, including the cancellation and refund policy.
- I have read and understood the relevant schedule of costs set out in the current Embassy price lists and hereby affirm that I have sufficient funds to pay for all tuition costs as well as the cost of all food, accommodation and all other personal expenses during the full period of my course at Embassy.
- I authorise Embassy to take appropriate action in the event of a medical emergency and I understand that I am responsible for all medical bills incurred.
- I certify that all the information given by me in this enrolment form is accurate and complete.

Signature of applicant	Date	If the applicant is under 18, a parent or guardian who, in doing so, agrees to all Embassy conditions, must sign this form and guarantee the necessary funds for the applicant.
Signature of parent or guardian	Date	

## Please fax, post or scan/email this form to:

**England** – International Admissions Centre, 1 Billinton Way, Brighton, East Sussex, BN1 4LF, United Kingdom. Fax +44 1273 339401

**Australia/NZ** – International Admissions Centre: Level 8, 97-99 Bathurst Street, Sydney, New South Wales, NSW 2000, Australia. Fax +61 2 9267 0531

**USA/Canada** – International Admissions Centre: Level 2, 41 West St, Boston MA 02111, United States of America. Fax +1 857 362 7336. Email [iacusus@studygroup.com](mailto:iacus@studygroup.com)

You can also apply online [embassyces.com](http://embassyces.com) Any documentation requested now or at a later stage to be sent by Express Mail will be subject to a non-refundable fee